

AGENDA
STATE RECORDS COMMISSION
November 2, 2011 -- 10:00 A.M.

- I. Welcome** - Edwin C. Bridges, Chairman
- II. Acknowledgment of Notification about Meeting**
- III. Acknowledgment of Quorum**
- IV. Approval of Agenda**
- V. Minutes of July 27, 2011 meeting**
- VI. Old Business**
 - 1. Department of Public Safety – Concerns about Individual Photographs contained in Driver License/Non-Driver Identification Files
 - 2. Proposed Code Changes to ADAH and Records Commissions Sections
- VII. New Business**
 - 1. Summary Report on the General Records Liaison Training Held on October 28, 2011
 - 2. Department of Transportation – Inadvertent Destruction of Records
 - 3. Agency Annual RDA Implementation Monitoring Reports
 - 4. Procedural Leaflet: “Transferring Permanent Records to the Alabama Department of Archives and History”
- IX. Records Disposition Authorities**
 - 1. Alabama Development Office
 - 2. Alabama Film Office
 - 3. Russell County District Attorney
- X. Dates for Future Meetings**

(Confirm January 25, 2012 meeting and Set up April 25, 2012 Meeting)
- XI. Adjournment**